

on YOUR MARK'S

ONLINE ENGLISH TUTORING PROCESS



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1. INITIAL CONTACT AND SETUP

All lessons are booked directly through my website. I do not offer free trial lessons — the first session is charged at the regular rate and includes a full consultation. During this lesson, I gather important details such as age, current level, goals, and schedule. Students complete a series of placement tests to determine their CEFR level (A0 to C1), which helps me tailor future lessons effectively.

[MORE INFORMATION](#)

2. TOOLS AND PLATFORMS

Classes are delivered via Tencent Meeting or Voov, depending on the student's location and preferences. All lesson materials, homework, and progress tools are shared through Google Drive, Baidu Cloud, and Wordwall, with flashcards provided through Anki. Additional resources are sent directly to students as needed.



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3. Lesson STRUCTURE

Each lesson is 60 minutes long and is adapted based on the learner's level, goals, and focus areas. The structure of each session may include a mix of skills such as speaking, listening, reading, and writing, depending on the student's needs. Lessons draw from a professionally developed library of over 1,000 lessons.





4. PERSONALISED LeARNING

Lessons are customised as much as possible to reflect each student's interests, goals, and current level. I also offer themed lessons, project-based learning, and additional support for special areas of focus. These custom packages are available at an additional cost. I currently only teach students aged 15 or older.



5. FEEDBACK AND ASSESSMENT

Student progress is tracked through performance on Wordwall, Anki, regular homework, and formative assessments. I provide written feedback and updates once per week, and encourage students to engage in self-assessment and personal goal setting as part of their development.





6. Homework AND PRACTICE

Homework is assigned after every session and may include vocabulary practice on Anki, grammar or skill-based games on Wordwall, self-recorded speaking tasks, and other self-review activities. Consistent practice between classes is strongly encouraged.



7. COMMUNICATION AND SCHEDULING

Students book and manage lessons through my website. I offer one free cancellation per month if at least 48 hours' notice is given. All classes are prepaid. I maintain regular contact with students or parents when needed, but I aim to keep communication focused and efficient.



8. ADD-ONS AND CREATIVE LEARNING

All students receive access to extra learning tools, including custom Anki decks, interactive Wordwall games, and multimedia materials. In addition to language tutoring, I also offer personalised guidance in music production, video editing, digital storytelling, and other creative skills, drawing from my professional background in digital media.

Every week, I host a free live stream session where anyone can join to practise English, ask questions, and take part in a live lesson. I also upload free videos regularly to YouTube and my website, covering English tips, creative projects, and digital media tutorials to support learners inside and outside the classroom.



THANK YOU!!

